The Essentials of EAP Training Workshop

Friday 8 June 2018 - London

A comprehensive, 1-day training workshop designed for anyone who wants to develop their knowledge and skills related to Employee Assistance Programmes

Introduction

Employee Assistance Programmes (EAPs) are a strategic and cost-effective workplace programme that is designed to assist productivity and attendance issues within the workplace and support employees to identify and resolve personal concerns that may affect job performance. These issues might include health, marital, family, financial, alcohol, drug, legal, emotional, stress, or other personal issues.

This programme allows delegates to critically analyse their understanding of EAPs and learn about the 'core technology' of these programmes. This workshop is suitable for anyone working with EAPs.

Your trainer

The trainer is Tony Buon, the Managing Partner of Buon Consultancy. He is a well known EAP Professional with over 30 years experience in the field. Tony is also a qualified workplace psychologist, speaker, mediator and author. Tony is a Certified Employee Assistance Professional (CEAP).

Tony holds Diplomas in Mediation, Conflict Resolution, Counselling and Teaching. Degrees in Psychology and Behavioural Sciences and Post-Graduate Qualifications in Education and Business Psychology. He is also an Accredited Mediator (MII).

Tony has previously owned and run one of the world's largest global EAP businesses and has consulted with EAP Providers and Buyers on a global basis since 1985.

Comments from previous participants:

" …one of the best value courses I have ever attended!"

"I can't believe how much I learnt. This workshop truly expanded my thinking and knowledge about EAPs"

"…the trainer was excellent and the content was great"

"I loved that the course focused on the practical skills of EAPs and how they can deliver added value to people"

"every EAP professional, consultant and counsellor should be required to do this workshop"

Who is this for?

This workshop is suited for a wide range of people, but would most benefit:

1. Those new to the field who need a comprehensive overview of the area
2. EAP Account Managers & Senior Clinical Staff
3. EAP Coordinators
4. Those EAP Professionals who need a refresher training on the 'core technology' of EAPs

How will it be taught?

Participants to this seminar will receive a thorough training on EAPs with the trainer utilising a variety of proven adult learning teaching and facilitation techniques. Mini-presentations, group work and exercises will be used to facilitate learning and provide a fun and energising learning environment.

Why you should book?

♦ You will be taught by a world expert in EAPs and gain extensive knowledge of EAPs and how they can deliver real value to any workplace

♦ **Gain valuable insights that will inform and greatly improve your work in the EAP field**

♦ The workshop will give you valuable knowledge about the potential for EAPs by 'tapping into' the global knowledge base of EAP intelligence

♦ **This programme allows you to critically analyse your understanding of EAPs and learn about the 'core technology' of EAPs in a one-day affordable training workshop**

Your Investment

The cost of the course is £145 +vat. Total £174 inc vat. This includes the course, materials and refreshment breaks. Lunch is not included. Cancellation terms 7 days. Book at Eventbrite.

Essentials of EAP Workshop Outline

1-day (6 hours total for PDHs)

Friday 8 June, 2018 — London (venue TBA)

Workshop Aim

To provide participants with knowledge of employee assistance (EAP) theory, techniques and methods

Workshop Objectives

At the completion of this workshop participants should be able to:

1. Appreciate the history and development of Employee Assistance Programmes (EAPs)

2. Understand EAP Manager and Supervisor Referral Methodology

3. Explain the 'Core Technology' of EAPs

4. Discuss the appropriate steps in implementing an EAP

Workshop Content

- ♦ History of EAPs and why it matters now
- ♦ The EAP 'Core Technology'
- ♦ EAP Models
- ♦ The costing models for EAP assessment and referral models
- ♦ The importance of Supervisor and Manager Referrals in EAPs
- ♦ The difference between assessment in traditional counselling and EAPs
- ♦ Substance Abuse and EAPs
- ♦ Establishing an EAP
- ♦ What customers want from an EAP
- ♦ Promotion of EAPs
- ♦ Global EAPs

This workshop can also be run on-site for your whole team (up to 15 people) for only £750.00 (+ vat) per workshop. Contact us for more details

buonconsultancy
solving problems

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